



# Silver Lakes Middle School

## Virtual Learning Information & Instructional Staff Office Hours

Monday, March 30, 2020 – April 15, 2020\*  
(excluding weekends and observed holidays)

Virtual Instruction Faculty Support		
Technical/Canvas Assistance	Weekly	See PD resource page
Content-Specific Curriculum/Assignment Support	Weekly	See PD resource page
<b>Staff may participate by joining the associated Microsoft Team meeting</b>		

Parents/Students are encouraged to use Canvas to directly communicate with teachers throughout the Virtual Learning period.

Content-Area	Mon./Wed./Fri. Office Hours	Tue./Thur. Office Hours
● BEST method of contact is via individual teacher's Canvas course ●		
Language Arts/Reading (ELA)	9:00 am – 12:00 pm	12:00 pm – 3:00 pm
Social Studies	9:00 am – 12:00 pm	12:00 pm – 3:00 pm
ELL / ESE Support 1	9:00 am - 12:00 pm	12:00 pm – 3:00 pm
ELL / ESE Support 2	12:00 pm – 3:00 pm	9:00am – 12:00 pm
Science	12:00 pm – 3:00 pm	9:00am – 12:00 pm
Mathematics	12:00 pm – 3:00 pm	9:00am – 12:00 pm
Electives (all)	12:00 pm – 3:00 pm	9:00am – 12:00 pm
Guidance	9:00am – 3:00 pm	9:00 am – 3:00 pm
Administration	9:00 am – 3:00 pm	9:00 am – 3:00 pm

For Administrator, Guidance, and other school-level support, please contact the following persons via email.  
(first.name.last.name@browardschools.com)

Principal	Alison Trautmann-Lopez
Assistant Principal – Teacher Technical Support	Masharie Powell
6th Grade Assistant Principal	Jeff Williams
7th Grade Assistant Principal	Thomas Howard
8th Grade Assistant Principal / Administrative Designee	Jillian Mostal
6th Grade School Counselor	Moyah Purkiss (Daniels)
7th Grade School Counselor	Tamela Starks
8th Grade School Counselor/ Guidance Director	Jillian Mostal
Magnet Coordinator	Timothy Gore
Literacy Coach	Candace Booker-Goode
ESOL Coordinator	Carla James
ESE Specialist	Terese Hauptert
ESE Support Facilitators	Darrin Hayes & Paris Hooper
Micro-Tech (Equip/Laptop Troubleshooting only)	Kelvin Kirkland
Community Liaison	Jonathan Thomas

\*Virtual Learning end date is subject to change.

## IMPORTANT REMINDERS

- As a reminder, 3rd Quarter has been extended and will officially close April 2, 2020. Students are encouraged refer to Pinnacle and submit any remaining assignments by 3:45pm, on that day. They can also contact their teachers, via email, regarding any questions or missing assignments.
- Stay informed with our Parent Links (via phone and/or text message/email), our district and school websites [www.browardschools.com/coronavirus](http://www.browardschools.com/coronavirus) or [www.browardschools.com/silverlakesmid](http://www.browardschools.com/silverlakesmid), as well as our Twitter - @SLMSDolphins, and Facebook - @Silverlakesmiddle pages.
- All state testing, scheduled for April and May, has been suspended for the 2019-2020 school year. Please visit the [Florida Department of Education](http://Florida Department of Education) for more detailed information.
- Students will still receive grades and report cards for the remainder of the 2019-2020 school year. Updates will be sent after Spring Break. \*\*Student promotion will be based on our District's Promotion [Policy 6000.1](#) in reference to middle school credits earned.
- Students should log in and check their Canvas daily for assignments and lessons from each class.
- Classes will vary in types of instruction and assignments. Contact your teachers during office hours to ensure you follow all correct timelines and instructions as it pertains to assignments.
- Monitor Canvas and Pinnacle to track grades and course progress.
- Office hours will be maintained by each department for the purpose of student & teacher interaction, and to facilitate opportunities for teachers to assist students with the e-learning process.
- In the event of a live lesson session, this will be communicated to students by their teacher in advance.

### Monday, March 30 – Wednesday, April 1

\*\*\*Please call 754-322-4600 between 10am and 2pm for:

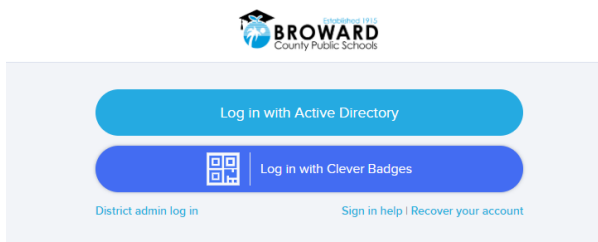
1. Parents/students – technical assistance with computers
2. Teachers – technical or curriculum assistance

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# Accessing Canvas Via Clever Launch Pad

## Students with a Personal Laptop:

- 1) Open Google Chrome
- 2) Visit [sso.browardschools.com](https://sso.browardschools.com)
- 3) Select Log in with Active Directory



- 4) Enter your student number and password



- 5) In the event you need to reset your password call the BCPS ETS Department at (754) 321- 0411.

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## Students with a School Loaned Laptop:

- 1) Once you log into the laptop Insite will automatically start.
- 2) Select Launch Pad

## Opening Canvas and Pinnacle

- 1) Canvas can be found among all the icons on your Launch Pad.
- 2) Pinnacle can also be found on the Launch Pad.
- 3) Click on the heart in the upper right hand corner of the icon to favorite it.

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